

October 18, 2023

Name  
Address1  
Address2

Dear Payroll and/or Accounts Payable Administrators,

We will be conducting a live seminar again this year for the year-end payroll/AP information. Please sign up for this seminar and send us the message that live is your preference.

We have a variety of topics to discuss this year. Cynthia and Penny will review all of the W2 and 1099 preparation, printing and reporting requirements. As well as other topics.

We will also have a guest speaker to discuss human resource topics.

See attached agenda.

Yours truly,

NEMRC Support Team